

SLU COLLEGE ENTRANCE EXAMINATION (SLU-CEE) FOR INCOMING FRESHMEN
For Academic Year 2015-2016
- P R I M E R -

I. APPLICATION and REQUIREMENTS:

A. WHO may apply to take the SLU-CEE for AY 2015-2016?

1. Currently enrolled Fourth Year High School student of AY 2014-2015 OR;
High School graduate of past school years provided he/she has never enrolled in college or in any technical school after graduation from high school; AND,
2. Who is of good moral character and has not violated the rules and regulations of his/her school.

N.B. a. FOREIGN STUDENTS:

- 1) Shall individually process their SLU-CEE application at SLU Student Affairs Office in Baguio City, subject to the payment of package Pre-admission Processing Fee of PHP 1,800.00, covering the SLU English Proficiency Test (EPT), SLU-CEE, Personality Test and Interview. Those from non-English speaking countries must first take and pass the EPT prior to taking the SLU-CEE. The EPT is scheduled on November 8 or 22, 2014 at the SLU Guidance Center;
 - 2) ALL foreign students are scheduled to take the SLU-CEE on December 14, 2014. They shall also take the Personality Test and Interview on a later date set by the SLU Guidance Center;
 - 3) They shall also submit during the enrolment their:
 - (a) Valid Student Visa or Special Study Permit; and,
 - (b) I-card issued by the Philippine Bureau of Immigration.
- b. STUDENT WITH SPECIAL NEED(S)/PERSON WITH DISABILITY/GIFTED STUDENT:** please personally consult the Dean of Student Affairs before applying for SLU-CEE.

B. BASIC REQUIREMENTS and FEE: Each applicant must submit his/her:

1. Duly accomplished SLU-CEE Application Form (*SLU-CEE Form 1*);
2. Certificate of Good Moral Character. To comply with this requirement:
 - a. INDIVIDUAL filer must accomplish *Part B of SLU-CEE Form 1*, or attach a separate Certification from the School Principal. The applicant who has already graduated from high school should present his/her original 4th year Report Card, and Certificate of Good Moral Character from his/her High School Principal.
 - b. GROUP filers should be listed and duly endorsed by the Principal using *SLU-CEE Form 1-A*, and need not individually obtain anymore a separate endorsement. However, each applicant must still accomplish SLU-CEE Form 1, minus the individual endorsement.
3. Two (2) identical 2" x 2" ID photo WITH NAME TAG; close-up front facial picture before a white background; eyes, face and/or hair not covered. Affix your signature at the back of the photo.
4. SLU-CEE Fee: Three Hundred Ninety Pesos (P390.00) for Baguio testing or Five Hundred Twenty Five Pesos (P525.00) for satellite testing in Olongapo City, Cabanatuan City, Laoag City, Vigan City, Bontoc in Mt. Province, Kiangan in Ifugao, or Tabuk in Kalinga. Once the Permit has been printed, the paid-up SLU-CEE fee becomes non-refundable; said Permit however is valid up to July 2015. **All payments made through Money Order or Express Delivery Check must be payable to Saint Louis University.** However, a Foreign Student pays the Pre-admission Processing Fee of PHP 1, 800.00.

C. HOW, WHEN and WHERE to apply?

1. **HOW and WHEN:** Each applicant must properly accomplish SLU-CEE Form 1 and file either INDIVIDUALLY or as a GROUP (see procedure). These forms are available at the SLU Student Affairs Office (Room S314); School Principals, Guidance Counselors, and 4th Year Advisers are furnished copies of *SLU-CEE Form 1*. The blank form may be reproduced or photocopied as needed, but NOT FOR SALE; it may be downloaded from SLU website (www.slu.edu.ph).

a. INDIVIDUAL FILING: Each applicant filing individually must:

- 1) Submit all the requirements; and,
- 2) PERSONALLY FILE EARLIER on ANY WORKING DAY but NOT LATER than 7:00 a.m. for the 7:30 a.m. examination, or 12:00 noon for the 1:00 p.m. examination on the respective day of examination. However, the walk-in applicant is cautioned that there may be no slot instantly available if he/she applies only on the day of the examination.

For ON-LINE Individual Filing:

- a) Register ON-LINE at <http://cee.slu.edu.ph> and accomplish the SLU-CEE Applicant Information Slip (*SLU-CEE Form 1-B*); and,
- b) Proceed to Step 2 of Individual Filing procedure.

b. GROUP FILING:

- 1) This method is strongly encouraged for the current batch of applicants (AY 2014-2015 – 4th year batch) coming from the same school to save on individual travel expense to Baguio City as well as for convenience and expediency.
- 2) The 4 Basic Requirements should be SUBMITTED TOGETHER, with the assistance of their Principal, Guidance Counselor and/or Class Adviser. Note that when all the duly accomplished individual SLU-CEE Form 1 or SLU-CEE Form 1-B (for ON-LINE Filing) have been received and SLU-CEE Fees collected, the names of the applicants should be alphabetically listed on the SLU-CEE Form 1-A. All requirements must be brought to SLU for processing by one duly authorized by the Principal not later than two weeks before the scheduled examination, or are sent to SLU Student Affairs Office early enough through SPEED MAIL (Express Mail and Money Order via Philippine Postal Services or any private Express or Parcel Delivery Service). **All payments made through Money Order or Express Delivery Check must be payable to Saint Louis University. Copy of accomplished SLU-CEE Form 1-A may be immediately forwarded to SLU for ADVANCE information and reservation of slots via FAX No. (074) 442 4288 or e-mail saodean@slu.edu.ph, subject however to official processing.**

For ON-LINE Group Filing:

- a) Each applicant must register ON-LINE at <http://cee.slu.edu.ph> for the Group Filing and accomplish the SLU-CEE Applicant Information Slip (*SLU-CEE Form 1-B*);
- b) GROUP filers should be listed and duly endorsed by the Principal using the *SLU-CEE Form 1-A*; and,
- c) Proceed to Step 2 of Group Filing procedure.

However, all FOREIGN STUDENTS should apply separately and individually with the SLU Student Affairs Office in Baguio City relative also to the required SLU English Proficiency Test, Personality Test and Interview, subject to the payment of package Pre-Admission Processing Fee. Each Foreign Student listed with the group in the SLU-CEE Form 1-A should be marked with an asterisk () before his/her number in the list.*

2. **WHERE to File:** SLU-CEE applications are filed at the Student Affairs Office, Room S314, D. Silang Bldg., SLU Main Campus, Bonifacio Street, Baguio City. However, for Satellite SLU-CEE, ON-SITE PROCESSING is also entertained one day before the examination.

The SLU-CEE Permit of the applicants whose requirements were sent to SLU by Mail or Parcel Delivery Service will be personally claimed at the SLU Student Affairs Office not later than one hour before the start of their respective examination since said Permit will not be mailed back anymore to the applicants due to time constraints. The applicants are then URGED to VERIFY the respective SLU-CEE schedule one week before taking the trip for the examination: call (074) 442 3043 / (074) 443 2001 / (074) 444 8246 to 48 / (074) 444 8253, local 321; call/text # 0921 247 6247; e-mail saodean@slu.edu.ph.

D. RELATED MATTERS:

1. **ENTRANCE SCHOLARSHIPS** await the **TOP 100 PLACERS** in the **SLU-CEE: 100%** tuitional discount each for the **TOP 1-10 PLACERS; 50%** tuitional discount each for the **TOP 11-100 PLACERS**;
2. Those who prefer to join the satellite examination must specify their choice of venue in their SLU-CEE Form 1 and SLU-CEE Form 1-A;
3. Even with the suggested cluster schedule, if the maximum capacity level has been reached, overflow applicants may take the examination on CHANCE BASIS, i.e., if slot is available, or will be scheduled on subsequent SLU-CEE day as a remedy since the actual turn-out of applicants within the cluster is unpredictable;
4. **WALK-IN applicants** on or shortly before the SLU-CEE day may take the examination only on a **CHANCE BASIS**;
5. BRING along your valid 4th Year High School ID for reference/verification;
6. In case of inability to take the SLU-CEE as per cluster schedule, or error in encoding on the Permit, please contact immediately the SLU Student Affairs Office for possible re-scheduling, advice, and/or rectification;
7. Areas of the SLU-CEE are: General Reasoning, Mathematics, and English; and,
8. The APPLICANT MUST PERSONALLY CARRY his/her SLU-CEE Permit up to the examination venue.